



Direct Debit Request Service Agreement

1 Debiting details

Maximum amount to be debited	One quarter of the applicable annual subscription plus ancillary charges e.g. insurance, affiliation and Golfink etc at first instalment.
Frequency of debit	Quarterly
First payment date	01/04/2011
Final payment date	01/01/2012

2 The Customer will be advised 14 days in advance of any changes to the Direct Debit arrangements;

3 For all matters relating to the Direct Debit arrangements, the Customer will need to:

- Call the Club Office on (02) 9567 0334

and/or

- Visit the Club Office

and/or

- Send written correspondence to the address PO Box 3 Arncliffe NSW 2205 outlining the request/issue

and

- Allow for 7 Days for the amendments to take effect.

4 The Customer should be aware that:

a Direct debiting through BECS is not available on all accounts; and,

b Account details should be checked against a recent statement from its Financial Institution, If you are in any doubt, you should check with your Ledger Financial Institution before completing the drawing authority

5 It is your responsibility to ensure sufficient cleared funds are in the nominated debiting account when the payments are to be drawn.

6 If the due date for payment falls on a non-working day or public holiday, the payment will be processed on the next working day. If the Customer is in any doubt, please refer to the Point 3 for further clarifications.

7 For returned unpaid transactions, the following procedures or policy will apply:

- The scheduled transaction will be processed again within 7 days.
- If the transaction remains unpaid you will be contacted by telephone to arrange an alternate payment procedure.
- If the transaction remains unpaid you will be suspended from Membership until payment is made.

8 All customer records and account details will be kept private and confidential to be disclosed only at the request of the Customer or Financial Institution in connection with a claim made to an alleged incorrect or wrongful debit.